

Board of Directors Minutes

August 7, 2025 at 10:00 a.m. via Zoom

The meeting was called to order at 10:04 a.m.

Present: Becky Hatchett, Teresa Pena, Kathe Crapster, Julie Gentz, Kathy Horne, Nancy Hammond, Monica Macklin, JoAnne Goin, Janet O'Connor, Dan Lowrance, Alana Trisler, Judy Howard

Absent: Cindy Strasheim, Susan Lorton, Sondra Mullins, Marion Richardson

The minutes from the last meeting were approved as written.

President Becky Hatchet asked for Board reports. Below are the highlights.

- Anthropology Chair, Monica Macklin, reported that both Anthro groups continued re-housing items, making boxes and verifying files. Total service hours for July were 49.
- Docent Chair Alana Trisler reported that she, Becky and Kathe met with Alex Mann, Curatorial Affairs Director, to discuss initial steps for developing Intern and Docent training for the new museum. Alex will let her know when curators give him information for docent training. As requested by Alex, she developed a questionnaire to survey Gillies and Docents regarding their favorite piece in the museum and why they like to talk about it.
- JoAnne Goins confirmed that Rhys Martin will be the Forum Speaker in September.
- Janet O'Connor, HCAR Chair, said that the staff and volunteers are gearing up for lots of outside researchers.
- Judy Howard, Nomination Chair, said she will be presenting some information about nominations at the upcoming General Meeting. If she can't be there, Past President Kathe Crapster will step in.
- Kathe reported that a new facility in Sand Springs may be added to the SOG schedule. And Becky noted that a community group is interested in a presentation about the new museum on Oct. 1. She has mentioned it to BLW who asked her to get with Maddie Witt about it. Also – OLLIE has asked for a presentation as part of their townhall series this fall.

Becky then gave her President's report. At the Board of Trustees (BOT) meeting Executive Director Brian Lee Whisenhunt (BLW) talked about upcoming member events. He also talked about the accreditation process that the museum is undergoing. In the following Park Board meeting, Susan Savage was elected chairperson of the BOT.

Becky also reported the following about her meeting with BLW:

- the volunteer coffee has been tabled until April of next year.
- She also reported on the exhibit Gilcrease will develop to celebrate the 250th anniversary of the U.S. It will include paintings, sculptures, documents, etc. In addition to the exhibit in HCAR a special presentation will be developed for Tulsa Public Schools. BLW is putting an emphasis on Thomas Gilcrease's purchases of items that were included in the Freedom Train traveling exhibit.
- Stephen Towns' talk in November will be followed by his participation the next day in a roundtable discussion about the Tulsa Massacre.
- New staff additions continue – they will be listing a position for an assistant curator of Latin America Art and Culture. They have hired a public programs person and a new collections steward for repatriation. Brian hopes to introduce the new staff members to the Gillies the first of next year.
- A new logo has been selected, and Brian will share it at the November meeting, as well as other information about branding

Upcoming events:

- General Membership meeting and Fall Forum will be at Oklahoma Joe's on Sept. 19. Cost of the luncheon is \$21.50. RSVP to Lana Clark by Friday, Sept. 15.

The next Board of Directors meeting will be held via Zoom at 10:00 a.m. on Sept. 11.

The meeting adjourned at 11:20.

Below are the full reports.

Board of Directors Report
President Becky Hatchett
August 7 at 10:00 a.m. by Zoom

Meetings attended:

7/1	Board of Trustees meeting
7/2	Meeting with BLW
7/8	Meeting with Alex Mann
8/1	Executive Committee meeting at HCAR
8/1	Docent meeting at HCAR
8/6	Meeting with BLW

Service area activities:

- Prepared President's Message, other articles for *Footprints*
- Prepared July report for Board of Trustees; no BOT meeting in August
- Sent *Footprints* to members, BLW, and Maddy Witt for distribution to staff
- Sent summary of July service hours to Jana Gowan, Laurel Benson, Monica Macklin, Janet O'Connor and Marion Richardson
- Prepared and emailed agendas for EC and BOD
- 2 eblasts

Board of Directors Report
Vice-President Nancy Hammond
August 7, 2025 10:00 am

Meetings attended:

6/6/25 Executive Committee meeting, Docent meeting, IT meeting with Dan Lowrance

6/12/25 Board of Directors meeting

7/15/25 Meeting with Dan Lowrance re: Volgistics and Gillies website responsibilities

7/24/25 Meeting with Kathe Crapster re: WordPress training

Service Area Activities:

Volgistics:

- Added service hours for Executive Committee, Docent meeting, and Board of Directors (June)
- Changed status (active to associate) for seven members
- Changed contact information for two members
- Archived fourteen members' records
- Finalized membership numbers (dues paid) with Sharon Patch and Susan Lorton
- Produced new membership Excel spreadsheet for Julie Gentz at the end of July

Website:

- Added the minutes of the Board of Directors meeting for May, 2025
- Added the July Footprints newsletter, archived the June newsletter, updated the Bulletin Board for July
- Added Associate status for five members, changed contact information for two members

- Removed fourteen members' information from the Directory
- Communicated with Michelle at Aqua Vita Creative to update the PHP version and related plug-ins and themes, and to change the website password on August 1st

Board of Directors
Julie Gentz, Secretary
August 7, at 10:00 a.m. via Zoom

Meetings Attended:

8/1 Executive Committee
8/1 Docent Meeting
8/7 Board of Directors Meeting

Service Area Activities:

- Wrote and distributed minutes for August EC and Board meetings.

Get well/thinking of you cards were sent to: Sondra Mullins, Norma Wallace, Carli Amersek, and JoAnne Goin. Sympathy card sent to BLW and family

- Sent Secretary report to Becky/Kathe for Footprints

Other Activities:

- Worked in Archives

Board of Director's Report
Past President, Kathe Crapster

August 7, 2025 @ 10 a.m. via Zoom

Meetings

7/8 Met with Becky, Alana and Alex in HCAR

7/24 Met with Nancy Hammond re putting Footprints on website

Footprints

Completed August 2025 *Footprints* edition for Becky.

Other:

- Sent detailed spreadsheet of July presentations for SOG to Marion Richardson and to Janet O'Connor for HCAR so we could gather hours not entered.
- Generated and put Monthly Hours Report in August *Footprints*.
- Gathered and entered hours for those who worked, but for whom hours were not entered. (SOG, Anthro, Archives, and Conservation)
- Published the August *Footprints* newsletter on the website and updated Bulletin Board on website.
- Purchased Adobe program to enable compressing *Footprints* and working with PDF of Gillies Manual.

Executive Committee Meeting
Treasurers Report, Susan Lorton

September 11, 2025

Previous Reported Balance- Checking Account as of 08/29/2025 **\$16,652.20**

Income:

American Bank Interest	\$1.31
Dues	\$30.00

Total Deposits
\$31.31

Expenses:

Aqua Vita	\$125.00
Tech Support	\$55.00

Total Expenses
\$180.00

Checking Account Balance: 08/29/2025
\$16,503.51

Designated Funds:

Memorial Tree Fund	\$670.00
Travel Education Fund	\$816.00
Susan Neal Pottery Fund	\$6,700.00

Total Designated Funds **\$8,186.00**

Total Cash Assets (less Designated Funds) **\$8,317.51**

Total Assets as of 08/29/2025 **\$16,503.51**

Board of Directors Report

Docent Chair, Alana Trisler
August 7, 2025

Meetings attended:

June 12: Board of Directors' Meeting

July 8: Planning meeting with Alex Mann, Becky Hatchett, and Kathe Crapster

August 1: Docent Meeting

Service area activities:

Volunteered in Digitization on 7-29

Wrote Docents' Corner article for the July and August Footprints newsletter.

Attended an initial planning meeting with Alex Mann, Director of Curatorial Affairs, Becky Hatchett, and Kathe Crapster to discuss initial steps for developing Intern and Docent training for the new museum.

As requested by Alex Mann, developed a questionnaire to survey Gillies and Docents regarding their favorite piece in the museum and why they like to talk about it.

Emails/Phone calls/Texts with Kathe Crapster, Becky Hatchett, and Zachary Qualls, and Alex Mann.

Prepared sign-in sheets and script for August 1 Docent Meeting

For Hospitality Committee, prepared food for August 1 Docent Meeting

Board of Directors Report
IT Committee, Dan Lowrance Chair

July 31, 10:00 a.m, via Zoom

Meetings:

July 15th: Met at 1:30 with Nancy Hammond at HCAR and discussed the roles and responsibilities of the IT Chair and possible committee members and their assignments. Worked with laptops to finish checking out all of the essential logins and passwords for websites we use.

Communications: Nancy Hammond, Julie Gentz, Kathe Crapster, Robin Leech

Activities:

- Explored use of the Volgistics website
- Added new assignment for one member
- Nancy Hammond met with Kathe Crapster to discuss the Footprints newsletter

Board of Directors Report
Anthropology Chair Monica Macklin
August 7 via Zoom

Service Area Activities

Both Anthropology groups continued with their normal activities of re-housing items, making boxes and verifying files. The Wednesday group worked July 2, 16 and 30. The Thursday group worked on July 3, 17 31. The total hours for July is 49.

Board of Directors Report
Janet O'Connor, HCAR Chair

August 7 via Zoom

July report:

Archives	9 Volunteers	81 hours
Conservation	2 volunteers	39.5 hours
Digi	2 volunteers	8 hours
Total		128.5 hours

August report:

HCAR	7 volunteers.	47.0 hours
Conservation	5 volunteers	25.0 hours
Total		72.0 hours

Meetings:

Aug. 7 BOD meeting

Board of Directors Report

Speaking of Gilcrease, Marion Richardson Chair

Aug. 7, 2025 via Zoom

For July

7 presenters

5 presentations

82 attendees

32 service hours

Presenter	Place	Zip	Date	Attendees	Topic
Alan Jarvis	Trinity Woods	74155	7/7	17	Rivers 2
Frances Whisman	Beehive #1	74033	7/2	12	Rivers 2
Frances Whisman	Beehive #2	74137	7/3	11	Rivers 2
Frances Whisman	Forest Hills	74012	7/10	7	Rivers 2
Frances Whisman	Legends	74132	7/31	12	Rivers 2
Nancy Thomason & Marcia McElroy	Burgundy Place	74137	7/1	10	Western Landscapes
Marion Richardson	The Parke	74133	7/30	13	Nat'l Parks

Due to vacations, 2 locations changed to later in the month. Attendance remains steady.

For August

8 presentations

4 presenters

100 attendees

32 service hours

Alan Jarvis	Trinity Woods	74135	8/4	17	A Horse of Course
Frances Whisman	Bee Hive # 1	74033	8/3	15	A Horse of Course
Frances Whisman	Bee Hive #2	74137	8/13	10	A Horse of Course
Frances Whisman	Forest Hills	74012	8/7	9	A Horse of Course
Marsha McElroy	Harvard Park Vlg	74135	8/21	10	Rivers
Marion Richardson	The Parke	75133	8/26	14	Rivers

We picked up a bible study group at Harvard Park Village. Frances' August date for Legends will carry over to Sept. report due to an 8/29 presentation. Attendance remains steady.

