

Board of Directors Minutes

September 11, 2025 at 10:00 a.m. via Zoom

The meeting was called to order at 10:05 a.m.

Present: Becky Hatchett, Nancy Hammond, Julie Gentz, Kathe Crapster, Sondra Mullins, Dan Lowrance, Alana Trisler, Kathy Horne, Cindy Strasheim, JoAnne Goin

Absent: Monica Macklin, Judy Howard, Marion Richardson, Susan Lorton, Teresa Pena

The minutes from the last meeting were approved with one correction.

President Becky Hatchett asked for Board reports. Below are the **highlights**.

- Treasurer's report: (Julie Gentz gave report in Susan's absence.). Previous balance in our checking account as of Aug. 29th was \$16,652.20. We had a few expenses, and after also taking out designated funds, our total cash assets were \$8,317.51. Total assets as of Aug. 29th were \$16,503.51.
- Anthro Chair Monica Macklin reported the Anthropology group worked for a total of 70 hours in August. The Wednesday group continued to build boxes and re-house artifacts. The Thursday group worked on the files and are nearing the end of that project.
- Docent Chair Alana Trisler met with the LCE staff to talk about future projects. She has distributed the survey for Alex Mann – received some responses, more to come.
- HCAR Chair Janet O'Connor reported a total of 128.55 volunteer hours in Archives, Conservation and Digitization.
- Lana Clark reported that as of today, she has received 27 RSVPs for the upcoming General Membership Meeting and Luncheon.
- IT Chair Dan Lowrance said the Go Daddy hosting agreement for our website was renewed; Dan will learn how to set up the Zoom meetings in case Nancy is away.
- Library Chair Kathy Horne reported that she and Carol Stookey attended the first meeting of the Gilcrease Library Working Group. The group includes staff and our two Gillie volunteers. The subject of the group will be collections development.
- In Marion Richardson's absence, Becky reported that the SOG has added another facility: Bob McCullogh may be the presenter for Bellarosa. Also, Harvard Park Village has been added to the locations.
- Cindy Strasheim, Travel Chair, mentioned a few local opportunities that might be interesting for board members or others. She also reported that 23 people were scheduled to go on the Choctaw bus trip.
- Vice president Nancy Hammond reported that the IT committee talked about the need for updates to the website – e.g. new photos, the SOG page needs to add new presentations,

Kathy is working on updating the Gilcrease history page, and the Learning Resources page needs more recent videos and links. They also brainstormed about how we might use the website for training purposes. And, there is a Galleries and Exhibitions page that has not been developed...they will get with the curatorial staff when appropriate to work on that.

- Kathe Crapster created a spreadsheet for staffing at Scrollathon.

Becky then reported on her meeting with BLW. He and Chelsea Herr were going to Germany to look at new cabinets for the indigenous dress exhibit. Several new people have been hired in LCE, including LaShell King as public programs manager. Stephen Towns' exhibit will be in Wichita soon and he suggested the Gillies might want to do a bus trip in December or the New Year. Becky asked BLW his thinking on whether there would be enough work for both Gillies and Docents. He thinks there will be Gillie volunteer opportunities as wayfinders, as "Ask Me" helpers and as helpers near the interactive areas.

Becky then talked about Scrollathon and the Gillies participation. We need to provide six people per shift (a.m. and p.m.). Some will be inside assisting with the scrolls and as wayfinders; and some outside as wayfinders in the parking lot. We will also need to provide 16 people to help with the family event. In addition, we will need 25 Gillies for a scroll project...Becky will send out an email on Tuesday, Sept. 23 asking for volunteers. The first 25 to respond will be the ones that will work on the project.

Becky sent a digitized version of the Gilcrease Annual Report out this morning.

From the Board of Trustees meeting, Becky reported that there has been an increase in museum memberships renewals. There were a few deaccessions. Also, the BOT voted to approve a loan request – Russells' Retreat: Summers in Glacier National Park to the Sid Richardson Museum.

Below are the full board reports.

The meeting adjourned at 11:22 a.m.

Board of Directors Report
President Becky Hatchett
September 11 at 10:00 a.m. by Zoom

Meetings attended:

8/7	Board of Directors meeting
9/4	Meeting with BLW
9/4	LCE meeting with Laurel Benson Wrench & Mia Hoskison
9/9	Board of Trustees meeting

Service area activities:

- Prepared President's Message, other articles for *Footprints*
- Prepared September report for Board of Trustees
- Sent *Footprints* to members, BLW, and Maddy Witt for distribution to staff
- Sent summary of August service hours to Jana Gowan, Laurel Benson, Monica Macklin, Janet O'Connor and Marion Richardson
- Emailed reminders to various participants in the September membership meeting
- Prepared and emailed agendas for EC and BOD
- 5 eblasts

Board of Directors Report
Vice President Nancy Hammond
Sept 11, 2025 at 10:00 via Zoom

August Activities

Meetings attended:

8/1/25	Executive Committee meeting, Docent meeting
8/7/25	Board of Directors meeting
8/15/25	IT Committee meeting
8/19/25	Gilcrease webinar: Making Moves at Gilcrease

Service Area Activities:

Volgistics:

- Added service hours for Executive Committee members, a few Docent meeting attendees, Board of Directors members, and IT Committee members

Website:

- Communicated with Susan Lorton and Robin Leech regarding payment to GoDaddy for three years of hosting the website
- Discussed possible updates to the website:
 - Home page: New rotating photos
 - Speaking of Gilcrease page: Add pdfs of the PowerPoints for the new SOG talks
 - Gillies History page: Cathy Luccock has agreed to work on bringing it up-to-date
 - Learning Resources page: adding links to more recent videos and adding topics
- How to use the website to assist in training new and current Gillies and Docents
 - Alternative to printed materials
 - Add to the Training Materials and Manuals page: topics not covered in the current Gillies manual (i.e. Cahokia, maps, clothing of indigenous peoples), changes/additions to current Docent Manual
 - Develop the Galleries and Exhibitions page: as curatorial materials for the new museum become available (item lists, thumbnail images and labels, text panels, multi-media)

Treasurers Report

Susan Lorton

September 11, 2025

Previous Reported Balance- Checking Account as of 08/29/2025 **\$16,652.20**

Income:

American Bank Interest	\$1.31
Dues	\$30.00

Total Deposits
\$31.31

Expenses:

Aqua Vita	\$125.00
Tech Support	\$55.00

Total Expenses
\$180.00

Checking Account Balance: 08/29/2025
\$16,503.51

Designated Funds:

Memorial Tree Fund	\$670.00
Travel Education Fund	\$816.00
Susan Neal Pottery Fund	\$6,700.00

Total Designated Funds **\$8,186.00**

Total Cash Assets (less Designated Funds)
\$8,317.51

Total Assets as of 08/29/2025
\$16,503.51

Board of Directors Report
Julie Gentz, Secretary
Sept. 11, 2025 at 10:00 a.m. via Zoom

Meetings Attended:

- 8/1 Executive Committee
- 8/1 Docent Meeting
- 8/7 Board of Directors Meeting

Service Area Activities:

- Wrote and distributed minutes for August EC and Board meetings.
- Get well/thinking of you cards were sent to: Sondra Mullins, Norma Wallace, Carli Amersek, and JoAnne Goin.
- Sympathy card sent to BLW and family
- Sent Secretary report to Becky/Kathe for Footprints

Other Activities:

- Worked in Archives

Board of Director's Report
Past President, Kathe Crapster
Sept 11, 2025 @ 10 a.m. via Zoom

Meetings

- 8/1 Exec Comm. Meeting in HCAR
- 8/1 Docent Meeting
- 8/7 Zoom BOD meeting

- 8/15 Technology meeting with Dan, Nancy, and Robin
- 8/19 Participated in online Gilcrease event
- 9/4 LCE meeting with Laurel, Mia, Alana, Becky, and Teresa
- 9/10 Past President's Luncheon

Footprints

Completed September 2025 *Footprints* edition for Becky.

Other

- Sent detailed spreadsheet of July presentations for SOG to Marion Richardson and to Janet O'Connor for HCAR so we could gather hours not entered.
- Generated and put Monthly Hours Report in August *Footprints*.
- Gathered and entered hours for those who worked, but for whom hours were not entered. (SOG, Anthro, Archives, and Conservation)
- Published the September *Footprints* newsletter on the website and updated Bulletin Board on website.
- After our LCE meeting on 9/4 I generated an Excel spreadsheet for Teresa Pena to use to schedule Gillies for Scrollathon Week! I sent it to Becky and Alana as well. We will need a lot of Gillies to staff this/these event(s).

Gillies Board of Director Report

Anthropology Chair, Monica Macklin
Sept. 11, 2025, Via Zoom

Meetings Attended: Board of Directors Meeting, via Zoom, on August 7, 2025

Service Area: The Anthropology group worked for a total of 70 hours in August. The Wednesday group continued to build boxes and re-house artifacts. The Thursday group worked on the files and are nearing the end of that project.

Board of Directors Report
HCAR/Conservation Chair Janet O'Connor
Sept 11, 2025 @ 10:00 via Zoom

For August

HCAR	47.00 hours	7 volunteers
Conservation	25.00 hours	2 volunteers

I attended BOD meeting Aug 7, 2025.

Board of Directors Report
Docent Chair Alana Trisler
September 11, 2025 via Zoom

Meetings attended:

August 11: Board of Directors' Meeting

September 4: Learning and Community Engagement Mtg. at Off-Site

Service area activities:

Volunteered in Digitization on 8-7 and 8-14

Wrote Docents' Corner article for the September Footprints newsletter.

Emails/Phone calls/Texts with Kathe Crapster, Becky Hatchett, Zachary Qualls, Laurel Benson, and Mia Hoskinson.

Crafted a survey and submitted to Becky Hatchett asking Gillies to share and discuss their favorite artwork/artifact from the museum collection, the results of which will be submitted to Alex Mann, Director of Curatorial Affairs.

Board of Directors Report

IT Committee, Dan Lowrance Chair

September 11, 2025, 10:00 a.m, via Zoom

Meetings:

August 1st: Docent Meeting, HCAR

August 7th: Board of Director's Meeting, Zoom

August 15th: IT Committee Meeting, Zoom

Communications: Becky Hatchett, Nancy Hammond, Julie Gentz, Kathe Crapster, Robin Leech

Activities:

- Researched why one member had not received a notification from the President. Resolved that issue.
- IT Committee meeting about rolls and responsibilities of members and other website issues.
- Susan Lorton updated payment method for the GoDaddy account.
- Requested Michelle Pierce at AquaVita to update the PHP version on the website and change the password.

Board of Directors Report
Marion Richardson, SOG Chair
Sept. 11 @ 10:00 a.m. via Zoom

For August

8 presentations

4 presenters

100 attendees

32 service hours

Alan Jarvis	Trinity Woods	74135	8/4	17	A Horse of Course
Frances Whisman	Bee Hive # 1	74033	8/3	15	A Horse of Course
Frances Whisman	Bee Hive #2	74137	8/13	10	A Horse of Course
Frances Whisman	Forest Hills	74012	8/7	9	A Horse of Course
Marsha McElroy	Harvard Park Vlg	74135	8/21	10	Rivers
Marion Richardson	The Parke	75133	8/26	14	Rivers

We picked up a bible study group at Harvard Park Village. Frances' August date for Legends will carry over to Sept. report due to an 8/29 presentation. Attendance remains steady.