

Board of Directors Minutes

Oct. 16, 2025 @ 10:00 a.m. via Zoom

The meeting was called to order at 10:14 a.m.

Present: Becky Hatchett, Sondra Mullins, Cindy Strasheim, Kathe Crapster, Sondra Mullins, Kathy Horne, Monica Macklin, Judy Howard, Nancy Hammond, Janet O'Connor

Absent: Alana Trisler, Julie Gentz, Susan Lorton, JoAnne Goin, Teresa Pena, Lana Clark,

Minutes from the September meeting were approved as distributed.

Highlights from the Board Reports:

- President Becky Hatchett began the meeting with board reports. She reported the following about the next docent meeting in Alana's absence: BLW will be at the next (Nov) meeting. He'll likely talk about branding, landscaping and any new developments with building. Laurel Bensen will also be there to introduce some new staff members in the LCE department. There is also a new conservation staff person that may be in attendance.
- Janet O'Connor, HCAR chair, reported that 8 Gillies worked in HCAR last month, and logged 68 service hours; Conservation reported 2 Gillies working and logging 41 service hours.
- IT Chair Dan Lowrance reported that Robin Leech worked with the Go Daddy website hosting people to work out the payment due and to transfer the contact information to Dan.
- Judy Howard, Nomination Chair, spoke at the General Meeting about the nomination process.
- Travel Chair Cindy Strasheim gave an update on the Christmas Holiday Tea at Harwelden. It will be from 2:00 – 4:00 on Dec. 2; the cost is \$55.
- SOG chair Marion Richardson reported that Bob McCullough gave the first presentation at Bellarose and will present once a month. Kathe Crapster and Alana Trisler gave a presentation at a Sand Springs nursing home about Islands on the Cimarron. It may be difficult to do a formal presentation at that location due to technical limitations, but they are exploring options.

Becky then gave a wrap-up of the Scrollathon event and then opened a discussion on the National Docent Symposium. Kathe Crapster talked about the possibility of giving another presentation next year at the Symposium (Nov. 2026). Topics for a presentation might include how we kept

the Gillies organization together during closure of the museum, or how we are building a new program for recruiting and training members/docents. The proposal is due at the end of November of this year.

Then, Vice President Nancy Hammond talked about the process for setting up a procedure on our website for Gillies to pay dues online. She talked about it with Jonathon Cox, the owner of Aqua Vita who advised her on how that would work. She said the cost seemed reasonable – between \$300 and \$500. Aqua Vita could put a notification at the top of the website that members could click to pay dues; then the member would get an email response and receipt. Nancy will type up the steps and present it to the EC – if they agree, then it would be presented to the Board. Budgeting happens in January, so it seems a good time to this – especially as we start recruiting new members.

Becky then relayed a message from LaShelle King (LCE) to remind everyone about the Stephen Towns talk on Wed., Nov. 5.

The next EC and Docent meetings will take place on November 7. The next board meeting will be on November 13 at 10:00 via Zoom.

The meeting adjourned at 11:22 a.m.

The full Board reports are below:

Board of Directors Report
President Becky Hatchett
October 16 at 10:00 a.m. by Zoom

Meetings attended:

9/11	Board of Directors meeting
9/19	Membership meeting and Forum
10/2	Meeting with BLW
10/2	LCE meeting
10/3	Executive Committee meeting
10/3	Docent meeting

Service area activities:

- Prepared articles for *Footprints*
- Sent *Footprints* to members, BLW, and Maddy Witt for distribution to staff
- Prepared and emailed agendas for EC and BOD
- Scheduled volunteers for Scrollathon sessions and communicated with volunteers/staff

- Co-presented program about the new building to TEE (Tulsa Executive Exchange)
- Worked Family Festival on October 11
- Sent 14 eblasts

Board of Directors Report
 Vice-President Nancy Hammond
 October 16, 2025 10:00 am

Meetings attended:

9/11/25 Executive Committee meeting and Board of Directors meeting

Service Area Activities:

Volgistics:

- Added service hours for Executive Committee members and Board of Directors members

Website:

- Posted Board of Directors meeting minutes for August, 2025
- Posted General Membership meeting minutes for May, 2025

**The Gillies-Executive Committee Meeting
Treasurers Reported
Susan Lorton
October 3, 2025**

Previous Reported Balance- Checking Account as of 8/29/25 **\$16,503.51**
Income:

American Bank Interest
Dues-

Total Deposits **\$0.00**

-----Expenses:

Go Daddy 09/10/25	\$503.64
Go Daddy 09/11/25	\$108.54
Tech Support	\$55.00
Rhys Martin Ck #6945	\$300.00

Total Expenses **\$967.18**

Checking Account Balance: 08/29/2025 **\$15,536.33**

Designated Funds:

Memorial Tree Fund	\$670.00
Travel Education Conference Fund	\$816.00
Susan Neal Pottery Fund	\$6,700.00

Total Designated Funds: **\$8,186.00**

-----Total Cash Assets (less Designated Funds) **\$7,350.33**

Total Assets as of 08/29/25 **\$15,536.33**

Board of Directors
Julie Gentz, Secretary
Oct. 16, 2025 @ 10:00 a.m. via Zoom

Meetings

- | | |
|--------------------------|------|
| • EC Meeting | 9/11 |
| • BOD Meeting | 9/11 |
| • Gen Membership Meeting | 9/16 |
| • EC Meeting | 10/3 |
| • Docent Meeting | 10/3 |

Service Area Activities

- Wrote and distributed EC and BOD minutes
- Wrote General Membership Meeting minutes
- Sent Becky Secretary report for Footprints
- Sent two sympathy cards and one get well card

Other

Worked in library on Thursdays

Executive/BOD Committee Report

Past President, Kathe Crapster
October 3 in HCAR @ 8:30 a.m.

Meetings

9/11 Exec Comm & BOD meetings via zoom
9/19 General Membership Meeting & The Forum
10/2 LCE Meeting in HCAR

Other

- Sent detailed spreadsheet of July presentations for SOG to Marion Richardson and to Janet O'Connor for HCAR so we could gather hours not entered.
- Gathered and entered hours for those who worked, but for whom hours were not entered. (SOG, Anthro, Archives, and Conservation)
- Published the October *Footprints* newsletter on the website and updated Bulletin Board on website.

Board of Directors Meeting

HCAR Conservation Chair, Janet O'Connor

Nov. 13, 2025 at 10:00 a.m. via Zoom

HCAR Archives	8 Gillies	68 service hours
Conservation	2 Gillies	41 service hours

Meetings:

- Attended the BOD Zoom meeting Thursday, Oct. 16

Other Activities:

- Attended the Scrollathon Mon., Oct. 6
- Worked the Family Festival, Sat., Oct. 1

Board of Directors Report

IT Committee, Dan Lowrance Chair

October 16, 2025, 10:00 a.m, via Zoom

Meetings:

September 11th: Board of Director's Meeting, Zoom

September 19th: Members Meeting and Gillies Forum, Oklahoma Joes

Communications: Becky Hatchett, Nancy Hammond, Kathe Craptser, Robin Leech

Activities:

- Robin Leech contacted GoDaddy and updated the payment method for our account for domain management on our website. Everything is corrected and we are paid up for another 3 years with them. Thanks Robin!
- Added service hours on Volgistics for the Forum and Membership Meeting.

Board of Director Report

Anthropology Chair, Monica Macklin

Oct. 16, 2025, Via Zoom

Meetings Attended:

- Gillies Forum on Sept. 19, 2025 at Oklahoma Joes.

Service Area:

- The Anthropology group worked for a total of only 14 hours in September 2025. The Wednesday group continued to build boxes and re-house artifacts. The Thursday group finally completed their two- and half-year long project verifying files. They will be on hiatus for a few months.

Board of Directors Report
Travel Chair, Cindy Strasheim
Oct. 16, 2025 @ 10:00 via Zoom

Meetings and Activities

- 9/19 General Membership Meeting of Gillies at OK Joes
- 9/23 Purchase groceries and pack bags
- 9/24 Gillies to Calera & Durant (23)
- 9/25 Reports on Gillies Trip
- 9/29 Worked with Teresa Knox
- 10/2 Liggett Studio for Book Art tour with Gillies (2)
- 10/3 Gillies Monthly Meeting
- 10/3 Travel Committee/review surveys
- 10/6 Scrollathon
- 10/7 Worked with Teresa Knox
- 10/7 Explored other venue options
- 10/9 Sourced supplies for Dec 2

Get Out Your Holiday Outfits!!

December 2 HOLIDAY TEA at Harwelden from 2-4 pm for Gillies and Family/Friends. Twenty-five people are needed to fulfill the cost of the event. The venue is rented one hour before the tea for the Harwelden staff to set up the Afternoon Tea with Harwelden tea service and white tablecloths secured from my church at no cost. Scones, Tea sandwiches, and other approved food will be donated or secured by Gillies. Harwelden staff will serve us. The venue must be rented for one hour after our tea for the staff to clean up and be ready for bed and breakfast guests who will be arriving. ***Total cost per person is \$55.*** This would be a wonderful time for Becky and Executive Committee to thank Gillies and encourage them to stay connected for future events. Of course, I can always arrange a holiday quiz about art, songs, artists, holidays!

I will take checks or cash or credit card (square) ahead of time. In case of cancellation due to lack of participation, each fee will be refunded after all charges for “holding “the venue for Gillies is paid. Teresa cleared the calendar for Gillies to have the mansion to ourselves on December 2! (I do not know what the cancellation procedure might be.)

Teresa said Gillies may arrive between 1 and 2 and enjoy chatting in the reception area or sunroom. There will be no formal tour, but there may be the opportunity to check things out if the group desires. I will personally cover the cost if my pianist can be available that day.

Board of Directors Report

Nomination Committee Chair, Judy Howard

Oct. 16, 2025 @ 10:00 a.m. via Zoom

Service Area Activity

On September 19, I spoke at the docent meeting at Oklahoma Joe's and introduced the nominating committee. I told of the jobs the nominating committee was responsible for finding candidates for and the procedure of selecting the candidates for placing on the ballot. I reminded that the nominations must be done by email or letter sent to me in January. I will send an email to Becky to put in her November newsletter reminding the members of the nomination process.

Board of Directors Report

Speaking of Gilcrease Chair Marion Richardson

Oct. 16, 2025 at 10:00 a.m. via Zoom

7 presenters

4 presentations

65 attendees

28 service hours

Presentations in September were:

<u>Presenter</u>	<u>Location</u>	<u>Zip</u>	<u>Date.</u>	<u>Attendees</u>	<u>Title</u>
Alan Jarvis	Trinity Woods	74135	9/9	19	Archives

Frances Whisman	Bee Hive #1	74133	9/3	10	Horse of Course
Frances Whisman	Bee Hive #2	74137	9/3.	13	Horse of Course
Frances Whisman	Forest Hills	74012	9/4	5	Horse of Course
Frances Whisman	Legends	74132	9/17	11	Horse of Course
Nancy Thomason	Burgundy Place	74137	9/2	7	Rivers
Marcia McElroy					
Alana Trisler	SS Nursing Home	74063	9/22.	20	Island of Redbuds
Kathe Crapster					on the Cimarron

The September 30 presentation at The Parke will be reported in November's report. We are looking forward to a new presentation site in October when Bob McCullough visits Bellarose Senior Living in Broken Arrow. Inverness Village Tulsa will now be added in January rather than in October. Attendance remains steady.

Board of Directors Report **Alana Trisler, Docent Chair** **October 9, 2025**

Meetings attended:

September 11: Board of Directors' Meeting

September 19: General Membership Meeting, Oklahoma Joe's

Service area activities:

Volunteered in Digitization on September 11 and 25

Wrote Docents' Corner article for the October Footprints newsletter.

With Kathe Crapster, presented "An Island of Redbuds on the Cimmaron" by Brummet Echohawk to the Sand Springs Nursing Home and Rehab Center on September 22

Emails/Phone calls/Texts with Kathe Crapster, Becky Hatchett, Zachary Qualls, Laurel Benson, and Mia Hoskinson.