

Board of Directors Meeting Minutes

November 13, 2025

The meeting was called to order at 10:03 a.m.

The Parliamentarian for the meeting was Sondra Mullins

Present: Becky Hatchett, Teresa Pena, Nancy Hammond, Kathe Crapster, Julie Gentz, Sondra Mullins, Marion Richardson, Dan Lowrance, Monica Macklin, Alana Trisler

Absent: JoAnne Goins, Susan Lorton, Cindy Strasheim, Judy Howard

Minutes for the last meeting were approved as distributed.

President Becky Hatchett asked for a Treasurer's report, which was provided by Kathe Crapster. She informed the board that we will be changing banks to BankFirst, as approved by the Executive Committee. A full report will be available soon. Kathe will be temporarily taking over the Treasurer's duties for Susan Lorton.

Becky then asked for board reports. Below are some highlights. Full reports are below.

- Monica Macklin, chair of the Anthropology Committee reported that Gillies recorded 27 hours of service for the past month. They are waiting for staff to start moving the collection to the new museum. The next big job will be deep cleaning the storage area before the artifacts are moved into the new building.
- Docent Chair, Alana Trisler reported that after January, the curators will be presenting at Docent meetings to help us prepare for training and docent duties.
- Marion Richardson, chair of the Speaking of Gilcrease Committee reported the month of October included 11 presentations, from 7 presenters, to 163 attendees, totaling 55 service hours.
- Janet O'Connor reported 68 hours for archives and 41 hours for conservation work.
- Past President Kathe Crapster updated the board on initial plans for intern and docent training. Intern training will include 10 sessions, beginning in October of 2026. Then docent training will begin in January.
- Vice President Nancy Hammond talked to Jonathan Cox, the president of Aqua Vita about adding a payment feature to the website and sent Becky a memo explaining the process.

Becky then updated the board on her activities and meetings. She gave presentations to the Museum of Tulsa History and OLLIE using the new Powerpoint about the new building.

She attended the Board of Trustees meeting on Nov 4. They approved a memorandum of understanding between TU, Gilcrease and the Bike Shop to begin discussions about the trail system that will link Gilcrease to the Bike trail. Susan Savage mentioned the number of hours Gilles contributed to the museum in August and September. There was a short Parks meeting and then the board reconvened outside and walked the grounds with a representative from Von Valkenberg – the same landscape advisors utilized for the Gathering Place. There will be community meetings about the grounds in December.

In her meeting with BLW, she learned the staff is planning a series of events for various communities prior to the official opening – probably in March of 2027. She also met with staff from the Learning and Community Engagement department and learned that they are working on a database of exhibits. They also discussed the education department’s “touchable” learning aids and talked about docents helping with the learning aids for specific exhibits, and at digital exhibits. The LCE group has also procured a new software program called Bloomerang which the Gillies will likely eventually use instead of Volgistics.

There was a discussion about how to explain which hours are captured at large meetings and which hours individual Gillies will be responsible for recording. Alana suggested that if we don’t sign a sheet, then we put the hours in ourselves.

Becky then mentioned updating the website with new photos, as well as looking at other parts of the site that could be updated, such as the information under Learning Resources. Nancy noted that adding pages would incur costs to Aqua Vita, but other changes we can make ourselves.

There will be no Board of Directors meeting in December. The next meeting will be held January 15th at 10:00 a.m. via Zoom.

The meeting adjourned at 11:45 a.m.

Board of Directors Report
President Becky Hatchett
November 13 at 10:00 a.m. by Zoom

Meetings attended:

11/4	Board of Trustees meeting
11/5	Meeting with BLW
11/5	Meeting with LCE
11/6	Stephen Towns Member coffee & Q&A
11/7	Executive Committee meeting
11/7	Gillies/Docent meeting

Service area activities:

- Prepared articles for November *Footprints*
- Sent November *Footprints* to members, BLW, and Maddy Witt for distribution to staff
- Prepared and emailed agendas for EC and BOD
- Presented program about the new building at Southwest Tulsa Historical Society meeting on October 16 and OLLI-OSU Town Hall series on October 20
- Sent 5 eblasts

Board of Directors Report
Vice-President Nancy Hammond
November 13, 2025 10:00 am

Meetings attended:

10/3/25	Executive Committee meeting and Docent meeting
10/16/25	Board of Directors meeting

Service Area Activities:

Volgistics:

- Posted service hours for Executive Committee members, Docent meeting attendees, and Board of Directors members
- Posted service hours for Cathy Luccock for her Gillies history project

Website:

- Added the Board of Directors meeting minutes for September, 2025
- Talked with Jonathan Cox, Aqua Vita Creative, about adding a feature to the website for payment of membership dues
- Wrote memo for Becky regarding the procedure and cost for adding the payment feature

Board of Directors Julie Gentz, Secretary Nov. 13, 2025 @ 10:00 a.m. via Zoom

Meetings

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| • EC Meeting | 10/3 |
| • EC Meeting | 11/7 |
| • Docent Meeting | 11/7 |

Service Area Activities

- Wrote and distributed EC and BOD minutes
- Sent Becky Secretary report for Footprints
- Sent two sympathy cards and two ‘thinking of you’ cards

Other

Worked in library on Oct. 2, 9, 30 and Nov. 6, and 11.

Executive Committee/Board Report
Past President, Kathe Crapster
November 7 in HCAR @ 8:30 a.m.

Meetings

10/16	BOD Meeting via Zoom
10/20	Met and trained for the Trust Co event at the museum
10/21	Worked the Trust Co event in the evening
11/5	LCE Meeting in HCAR
11/5	Met with BLW, Becky, and Mia
11/5	Worked the Stephen Towns event at TU
11/6	Attended the Stephen Towns event at HCAR
11/7	Exec Comm. Meeting in HCAR
11/7	Docent Meeting w/ BLW

Other

- Sent detailed spreadsheets of October presentations for SOG to Marion Richardson and to Janet O'Connor for HCAR so we could gather hours not entered and for them to include on their November BOD reports
- Gathered and entered hours for those who worked, but for whom hours were not entered. (SOG, Anthro, Archives, and Conservation)
- Published the November *Footprints* newsletter on the website and updated Bulletin Board on website.
- Received information about another potential Gillie. Sent her an email and have her on my spreadsheet!
- Gave potential list of dates for Intern and Docent Training to BLW & LCE meeting.
- I'm working on an email to send out to future Gillies about what they can do now to begin getting ready... Please share your ideas with me ☺

Board of Directors Report

Docent Chair, Alana Trisler

November 13, 2025

Meetings attended:

November 5: Learning and Community Engagement Meeting with Laurel Benson, Mia Hoskison, Becky Hatchett, and Kathe Crapster

Service area activities:

Volunteered in Digitization on October 30

Wrote Docents' Corner article for the November Footprints newsletter.

With Kathe Crapster, presented "Tehuana Woman" by Miguel Covarrubias to the residents of the Sand Springs Nursing Home and Rehab Center on October 28

Attended the Stephen Townes, Gillies Artist-in-Residence, at Lorton Hall, TU, on November 5

Attended the Coffee and Stephen Townes/Aaron Schoenfeldt panel discussion on November 6

Emails/Phone calls/Texts with Kathe Crapster, Becky Hatchett, Zachary Qualls, Laurel Benson, and Mia Hoskinson.

Board of Directors Report
IT Committee, Dan Lowrance Chair
November 13, 2025, 10:00 a.m, via Zoom

Meetings:

October 3rd: Docent Meeting, HCAR

October 9th: Board of Director's Meeting, Zoom

Communications: Nancy Hammond, Kathe Craptser

Activities:

- Added Service Hours for the month of October to Volgistics.
- Thanks to Kathe Crapster and Nancy Hammond for checking Service Hours and correcting some mistakes in hours entered for the previous month.

Board of Director Report
Anthropology Chair, Monica Macklin
Nov 13, 2025, Via Zoom

Meetings Attended:

- October 16, 2020 Board of Directors Meeting, via Zoom.

Service Area Activities:

The Thursday Anthro crew is still on hiatus due to the move while the Wednesday crew was only able to work 27 hours in October. The next big job will be deep cleaning the storage area before the artifacts are moved the new building.

Board of Directors Report
Marion Richardson, Speaking of Gilcrease Chair
Nov. 13, 2025 at 10:00 via Zoom

11 Presenters

7 presentations

163 attendees

55 service hours

Presenter	Location	Zip	Date	Attendees	Topic
Alan Jarvis	Trinity Woods	74135	10/6	22	Plains Native Americans
Frances Whisman	Bee Hive 1	74033	10/8	12	Americans All
Frances Whisman	Bee Hive 2	74137	10/8	11	Americans All
Frances Whisman	Forest Hills	74012	10/2	9	Americans All
Frances Whisman	Legends	74132	10/13	12	Americans All
Becky Hatchett	Flemings	74114	10/1	17	Welcome to Gilcrease
Becky Hatchett	SW Tulsa	74132	10/16	15	Welcome to Gilcrease
Becky Hatchett	OLLI- OSU Tulsa	74105	10/20		Welcome to Gilcrease
Alana Trisler	Sand Springs	74063	10/28		Tehuana
Kathe Crapster					Woman
Bob McCullogh	Bella Rosa	74134	10/14		Americans All
Marion Richardson	The Parke	74133	10/28		Nocturnes

We have a new location: Bellarose Sr. Living that received a presentation 10/14. Becky Hatchett gave programs on Welcome to the New Gilcrease at 3 locations that had different Gillie service hours noted.

Board of Directors Meeting
HCAR Conservation Chair, Janet O'Connor
Nov. 13, 2025 at 10:00 a.m. via Zoom

HCAR Archives	8 Gillies	68 Service Hours
Conservation	2 Gillies	41 Service Hours

Meetings:

Oct 16 Attended the BOD Zoom meeting

Other Activities:

Mon. Oct. 6 Attended the Scrollation
Sat. Oct 11 Worked the Family Festival